



Mission East
- values in action

Managing Director (General Secretary)

Location: Copenhagen, with regular travel

Contract and Hours: Permanent, Full Time

Reporting to: Chair of Mission East's Board

With a global team of over 200 staff, and working alongside a network of dedicated local partner organisations, Mission East is an international relief and development organisation working in crisis-affected countries in the former Soviet Union, the Middle East and Asia. We deliver emergency relief during disasters as well as long-term development assistance.

The role of Managing Director (General Secretary) is an exciting opportunity to lead Mission East into its next strategic phase. Our new Managing Director will support us to drive change and to continue to develop and deliver relevant, effective and sustainable work amidst changing and evolving global contexts.

We're looking for a leader who is in tune with our organisational ethos and values, who understands our sector and work, and who will inspire and deliver organisational strategy. The successful candidate will bring a proven track record of success in senior level general management, sound awareness of financial management principles and practice and excellent people leadership, organisational and management skills. Fluent in both Danish and English, strong communication, networking and presentation skills are essential.

Application procedure

- An appointment brief, including a full job description and selection criteria is available on our website, here: <http://missioneast.org/MD-brief>.
- To apply, please submit a letter of application and CV in English to Personnel@missioneast.org.
- Please note that we will review application to this role on a rolling basis, so candidates are encouraged to apply early. From 28th September 2020, we anticipate being able to progress selection/appointment decisions, in the event that a successful candidate is identified.

More information on Mission East can be found at: <http://missioneast.org>.